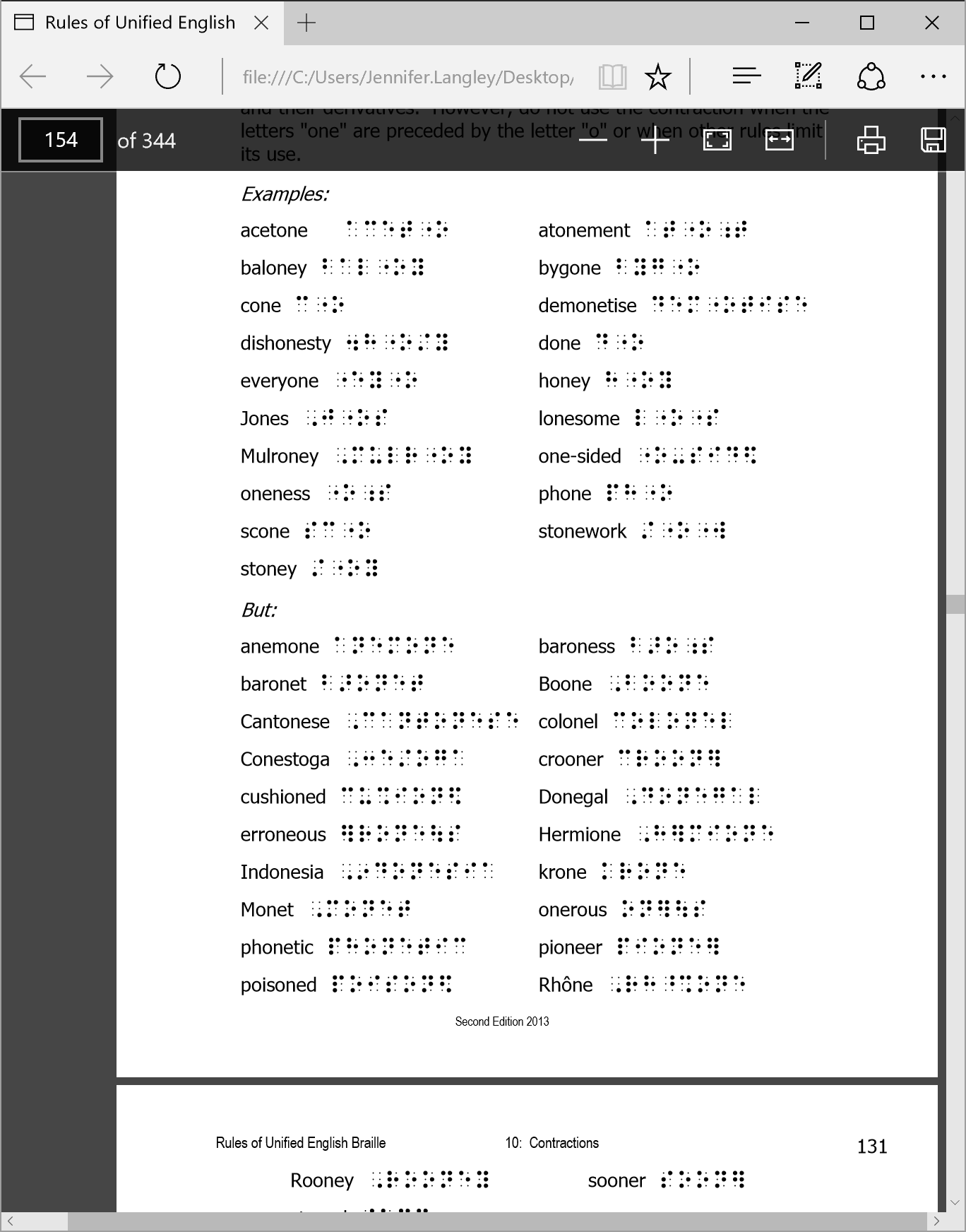
**UEB and ME!**

**Example**

**Most common errors:**

1. Hyphen should be a dash
2. Grade one passages (multiple words, terminator sign)
3. Stand alone rules
   1. Can/Cannot
   2. Do—
   3. do-it-yourself d-x-yrf
4. How to use/not use the following contractions:

One



ea rereading

of Professor

for

dis disc NO CONTRACTION of for DISlike

er aERial

1. Incorrect formatting (leaving blank lines, not indenting properly)
2. Creating an answer line (46 36)
3. Lower cell rules and punctuation
4. Use the larger contraction (Spencer – ence not en – c- er, experienced – exp (er) I (ence) d – NOT en – ed)
5. Enough is a contraction. DON’T FORGET
6. Dot 5’s in the middle of words are forgotten (swordfish – s – 5w – fi – (sh))
7. When can/can’t you cross syllables with contractions
8. Spacing after numbers (1.98 m) and grade 1 indicator (m stands for more)
9. When using numbers – all letters are uncontracted (16th NO TH sign)
10. Missing the ou sign in the middle of words
11. @ symbol 4, 1 not 1, 4
12. Al as a name needs the grade one indicator

* Lack of grade 1 symbol (e-mail) (- -s)
  1. (5-6)al dente
  2. Use the (5-6)(6)(6)ALT key

1. Letter sign is NOT needed on KG – it is not a short form or contraction
2. Missing MENT sign in moment. Not just the en sign.
3. Forgetting to use the OUGHT sign
4. Forgetting to use PART in party
5. When a short form word is all caps – use the cap word indicator not the multiple
6. Further – USE THE not TH – ER
7. Capitals with words and apostrophes
   1. Y OU'RE – double cap Y apostrophe double cap RE